

Terms of Reference

Position: Senior Consultant – Academic Courses and Content Development

Centre for Child Protection, Sardar Patel University of Police, Security and Criminal Justice, Jaipur, Rajasthan

Background:

To affirm Rajasthan Government's Commitment towards adopting a rights-based approach to address the continuing and emerging challenges in the situation of children, the Sardar Patel University of Police, Security and Criminal Justice (SPUP), established Centre for Child Protection (CCP) in the year 2015. CCP was instituted with the mandate to strengthen preventive and protective child protection systems as its core area of work and to be the coordinating link between different departments working for and with the children for creating and promoting just, protective and enabling environment for children, in partnership with the various child rights actors. As a centre of excellence on study, research and capacity building on child protection, CCP, Jaipur, Rajasthan, has made significant step forward towards its vision and mission for children.

Purpose of the assignment

The purpose of the assignment is to supervise and closely coordinate CCP's all academic activities and ongoing academic Courses. The Senior Consultant will also head the content writing Team. The consultant will be expected to design, develop new academic courses to be launched by the CCP and manage ongoing academic programs in coordination with CCP team, SPUP, UNICEF & partners and other stake holders. Some of the key deliverables of the Senior Consultant –Content Development & Review Team Head will be as follows:

1. Content writing and Document Review for various courses and Research related documents developed on Child Rights and Protection in Centre for Child Protection.
2. To review content of existing and upcoming courses run by CCP and give recommendations.
3. To review content of various documents developed by CCP.
4. Facilitate proofreading of existing and upcoming courses content material of CCP.
5. To provide technical support to the Course participants on collection of data, records and information for concurrent fieldwork.

6. To compile case studies, change maker stories and best practices for courses.
7. To review the method of teaching and give recommendations.
8. Facilitate CCP team in development of user-friendly material, training manual on child protection and simplified IEC materials and compendium of best practices for awareness generation among all stakeholders.
9. Conduct regular team meetings for closely monitoring progress of Academic Activities and content writing timelines.
10. Conduct regular orientation and sensitisation of team on child protection issues. Provide hand holding support to CCP team on other thematic issues.
11. Monitor ongoing studies and mapping exercises conducted by CCP. Provide need-based support to agencies/team carrying out studies.
12. Explore and initiate collaboration with other Universities and Institutions on Academic activities.
13. Represent CCP in state and national level meetings/workshops/events on child protection with a view to supporting procedures and systems of cooperation and strengthening alliances between government offices and civil society organization.
14. Guide the interns to carry out allotted educational study during internship.
15. To undertake other responsibilities not outlined above which are commensurate with a role of academic courses nature.
16. Any other task assigned by Director, CCP.

Duty station

Office of Centre for Child Protection, Jaipur with travel to another district as and when required.

Duration of consultancy

132 days (22 days per month for 06months) from the date of signing of agreement. After this period, extension will be based on the performance review by Director-CCP and availability of resources.

Estimated cost of consultancy

Consultant' fess @ Rs 4000 per day x 22 days x 06 month = Rs.5, 28,000/- (Including DSA and travel).

Supervisor

Director, Centre for Child Protection, Sardar Patel University of Police, or any person designated by the Director.

Official travel involved: (itinerary and duration)

Travel to villages, blocks, districts in the state, and other venues as and when required up to 4-6 days per month.

Qualification experience required for the assignment:

1. Candidate should be holding Ph. D degree in a relevant field such as Social Work, child development, Sociology, Psychology, Human Rights, Law.
2. Published research papers on relevant subjects in peer review/ refereed journals.
3. Demonstrated specialist expertise in child protection and child rights, women rights, Human Rights.
4. Excellent verbal and written communication skills, documentation skills, taking initiatives, innovative, passion and commitment to CCP's mission and professional values.
5. Expertise and experience in writing content.
6. Previous experience of working in University, Academic Institutions, Govt. departments (on child rights issues) or in International organisation will be an asset.
7. Initiative, passion and commitment to CCP's mission and professional values.

Would appreciate if you could apply by Sunday, 30th June, 2019 at ccp@policeuniversity.ac.in